

ADDITIONAL INFORMATION

Describe any specialized training, apprenticeship, skills and extra-curricular activities.

Describe any job-related training received in the United States military.

Indicate any foreign languages you can speak, read, and/or write.

OTHER QUALIFICATIONS

Summarize special job-related skills and qualifications acquired from employment or other experience.

State any additional information you feel may be helpful to us in considering your application.

SPECIALIZED SKILLS

		Production/Mobile Machinery (list):	Other
_____ CRT	_____ Fax	_____	_____
_____ P C	_____ Excel	_____	_____
_____ Calculator	_____ MS Word	_____	_____
_____ Typewriter WPM	_____ MS Access	_____	_____
_____ MS PowerPoint	_____ Any accounting software		

EMPLOYMENT HISTORY**(List Last Three Employment Information, Starting With The Most Recent One First)****I**

Name of Employer _____ Phone: _____

Address _____
(Street) (City) (State) (Zip Code)

Supervisor's name and title _____

Your Title _____

Employed From _____ To _____ Starting Salary \$ _____ Ending Salary \$ _____

Describe work performed. _____

Reason for leaving. _____

II

Name of Employer _____ Phone: _____

Address _____
(Street) (City) (State) (Zip Code)

Supervisor's name and title _____

Your Title _____

Employed From _____ To _____ Starting Salary \$ _____ Ending Salary \$ _____

Describe work performed. _____

Reason for leaving. _____

III

Name of Employer _____ Phone: _____

Address _____
(Street) (City) (State) (Zip Code)

Supervisor's name and title _____

Your Title _____

Employed From _____ To _____ Starting Salary \$ _____ Ending Salary \$ _____

Describe work performed. _____

Reason for leaving. _____

PERSONAL REFERENCES

NAME/ADDRESS	RELATIONSHIP	DAY TIME PHONE	EVENING PHONE
1			
2			
3			

ACKNOWLEDGEMENT

I certify that the answers given by me in this application are correct to the best of my knowledge. I understand that any falsification of this application, whether willingly or accidental, is grounds for disqualification of employment consideration, or dismissal from employment if I am hired. I authorize the company to contact any and all of the references I have listed above to obtain previous employment information or any other pertinent information that they may have. Further, I release the above mentioned references from any and all liability for any damages that may result from information collected by this company. Verification of eligibility to work in the United States must be satisfied for an offer to be made.

Applicant's Signature

Date

Revised 4/08

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